

COMMISSIONER COMMENTS: At this time, Chairwoman Sweetman informed the Board that Commissioner McDaniel's husband has been ill and apologizes for not attending recent meetings. Also, Chairwoman Sweetman informed the Board that Commissioner Kelder is currently in the hospital due to illness. Wishing both families the very best in their recovery.

At this time, Commissioner Masi thanked the Board for the opportunity to serve. Commissioner Masi did inform the Board that there is an issue with odor in the trash rooms on the individual floors especially during the summer months. Commissioner Masi informed the Board that maintenance staff cleans and mops the trash rooms on a daily bases. However, she is aware that some residents are throwing foods directly in the chute without bagging it. At this time, Ms. Whetzler has been instructed to send out a notice asking cooperation of all residents to bag household garbage before throwing it down the trash chute and also asking that they rinse recyclables prior to placing them in the proper containers in the trash rooms.

GUEST SPEAKER: No one at this time.

PUBLIC COMMENTS: The meeting was opened for public comments, the following issues were discussed: No comments were made – no one in attendant.

There being no further business to come before the Board, after a motion duly made by Commissioner Mayes and seconded by Commissioner Sims the meeting was adjourned at 5:35 p.m.

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Joseph M. Billy, Jr., Secretary

**AGENDA FOR THE REGULAR MEETING
OF THE HOUSING AUTHORITY OF THE BOROUGH
OF FREEHOLD HELD ON SEPTEMBER 2, 2015**

PUBLIC SESSION

Approval of minutes for March, June and August

Approval of bills & vouchers for August

Accountant: no report

Resolutions:

Attorney Report:

**Executive Director: RAD update – Tax Credit Financial Consultant
OPRA Request
K-9 Annual Inspection – Thursday, Sept. 3rd
Allied Fire & Safety Extinguisher – Friday, Sept. 4th**

Tenant Issues:

Public Comments:

MINUTES
FREEHOLD BOROUGH HOUSING AUTHORITY
September 2, 2015

Chairperson Susan Sweetman called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Chairperson Susan Sweetman, Commissioner Lazaro Cardenas, Commissioner Veronica Masi, Commissioner Reginald Sims, and Commissioner Stella Mayes. Also present were Joseph M. Billy, Jr., Executive Director, Sharon Whetzler and Ms. Lourdes Lucas, Attorney (via tele-communication).

Commissioners that were absent: Commissioner George Kelder and Commissioner Frances McDaniel.

Chairperson Susan Sweetman read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the borough of Freehold by preparing an Annual Notice dated December 3, 2014, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE March 4, 2015 MEETING: Commissioner Sims motioned and seconded by Commissioner Mayes to approve the Minutes. The roll call was unanimous in the affirmative with the exception of Commissioner Veronica Masi abstaining. The minutes were approved.

THE MINUTES OF THE June 3, 2015 MEETING: Commissioner Cardenas motioned and seconded by Commissioner Sims to approve the Minutes. The roll call was unanimous in the affirmative with the exception of Commissioner Veronica Masi abstaining. The minutes were approved.

THE MINUTES OF THE August 5, 2015 MEETING: Commissioner Sims motioned and seconded by Commissioner Mayes approve the Minutes. The roll call was unanimous in the affirmative with the exception of Commissioner Cardenas abstaining. The minutes were approved.

APPROVAL OF THE BILLS: Commissioner Sims motioned and seconded by Commissioner Mayes to approve the list of bills presented for payment. The roll call was unanimous. The bills were approved for payment.

TREASURER REPORT: Commissioner Cardenas motioned and seconded by Commissioner Sims approve the August 2015 treasurer report. The roll call was unanimous and the treasurer report was approved.

ATTORNEY REPORT: Ms. Lucas reported that she had filed a complaint with the Monmouth County Superior Court regarding non-payment of rent regarding the tenant in 16-1. Ms. Lucas stated that a court date of Friday, September 18th at 9:00 a.m. has been scheduled.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Billy updated the Board on the following topics:

There was an RFP out for a Tax Credit Financial Consultant that resulted with no response.

The Housing Authority received an OPRA request for the last five approved Board Meeting Minutes.

An annual bed bug inspection will be conducted by the K-9 unit of Action Pest Service on Thursday, September 3rd of all apartment units.

Allied Fire & Safety is schedule for Friday, September 4th to inspect and tag all apartments and common area fire extinguishers.

TENANT ISSUES:

Commissioner Masi informed the Board that Sharon Whetzler distributed a letter to all senior apartment units regarding their disposal of trash concerning the garbage chute.

PUBLIC COMMENTS:

Chairperson Sweetman reported that she had received an e-mail from the Borough Administrator, Joseph Bellina regarding a complaint against Sharon Whetzler. The complaint is regarding possible over charging tenant in their rents. Chairperson Sweetman advised that she personally sent an e-mail to the address noted on the complaint that had little information to go on and