

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY
Administrative Office
107 Throckmorton Street
Freehold, NJ 07728
December 7, 2016 at 5:00 p.m. – Regular Meeting

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 2, 2015 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for November 2, 2016

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the December 7, 2016 meeting

654-16	Resolution requesting Approval of the Payment of Invoices dated 12-7-16
655-16	2017 Board Meeting Schedule
656-16	Final State Budget Submission for Fiscal Year 2017

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, January 4, 2017

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
December 7, 2016**

Executive Director Joseph M. Billy called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner Reginald Sims, Commissioner Stella Mayes, Commissioner Veronica Masi and Commissioner Lazaro Cardenas. Also present were Joseph M. Billy, Jr., Executive Director, Sharon Whetzler, and Ms. Lourdes Lucas, Attorney.

Commissioners that were absent: Commissioner Frances McDaniel and Commissioner William Cannon.

Executive Director Joseph M. Billy read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the borough of Freehold by preparing an Annual Notice dated December 2, 2015, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE November 2, 2016 MEETING: The minutes were tabled due to a quorum of Commissioners who attended the meeting and are not present for tonight's vote.

ATTORNEY REPORT: No issues to report.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy informed the Board that Request for Proposal regarding Professional Services (legal, accounting, audit and pest control) have been advertised and be accepted on Wednesday, December 21, 2016 at 10:00 a.m. and present at the January 4, 2017 Board Meeting.

Mr. Billy informed the Board that the State has approved and returned our 2017 introduction to the Budget and the Housing will submit the final Budget with no changes for their approval.

Mr. Billy reported that a pin hole in a hot water pipe in the crawl space of Building 18 was reported. Mr. Billy informed the Board that the apartment located above the area had damp kitchen cabinets. Mr. Billy also reported that the new air vents will help in drying out the remaining dampness in the crawl space and will have the plumber inspect all existing hot water pipes in that building.

Mr. Billy informed the Board that the Election of Officers will be held at our January 4, 2017 meeting. A discussion will also be held regarding the Re-Organization Meeting to be held either January 22nd or January 29th.

At this time, Mr. Billy wished everyone a Merry Christmas and a Happy New Year.

RESOLUTION #654-16: Commissioner Cardenas motioned and seconded by Commissioner Mayes to approve the list of bills presented for payment dated December 7, 2016. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #655-16: Commissioner Mayes motioned and seconded by Commissioner Masi to approve the calendar regarding 2017 Board Meeting. The roll call was unanimous.

RESOLUTION #656-16: Commissioner Mayes motioned and seconded by Commissioner Cardenas to submit the final 2017 State Budget for their review and approval. The roll call was unanimous.

TENANT ISSUES: At this time, Commissioner Masi informed the Board that she has been informed by one resident that the building smells, with no further discussion on the matter and two residents have mentioned that they would be interested in moving to Hudson Manor however like the people in our building.

PUBLIC COMMENTS: None at this time.

COMMISSIONER COMMENTS: None at this time.

There being no further business before the Board, Commissioner Sims motioned and seconded by Commissioner Cardenas to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:12 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director