

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

September 1, 2021 at 5:00 p.m.

-TELECONFERENCE-

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 8, 2020 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for August 4, 2021

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the September 1, 2021 meeting:

775-21 Resolution for the Approval of the Payment of Invoices dated 9-1-2021

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, October 6, 2021

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
August 4, 2021 at 5:00 p.m. – Regular Meeting**

Executive Director Joseph M. Billy, Jr. called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present (via-telecommunication): Commissioner William Cannon, Ruthann Broxmeyer, Commissioner Susan Sweetman, Commissioner Erica Woods and Commissioner Meg Thomann. Also, present were Executive Director Joseph M. Billy, Sharon Whetzler, and Attorney Nicole Crismale of the Law of Offices of Peter C. Lucas.

Commissioners that were excused: Commissioner Stella Mayes

Executive Director Joseph M. Billy, Jr. read the Open Public Meetings Act Notice, “Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 8, 2020, setting forth the date, time and place of this meeting”.

THE MINUTES OF THE June 2, 2021 MEETING: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Ms. Crismale reported that Mr. Lucas has been in conference with counsel regarding litigation of the personal injury cash.

Ms. Crismale reported that the Law Office was contacted regarding a judgement case for pay off of \$5,728.75 from a non-payment of rent case. Payment is expected on or about August 10th.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members received in their monthly package an updated Treasurer report as of June 30, 2021. Mr. Billy reported that the Housing Authority finance continue to be solid as reported in their package.

Mr. Billy also reported that the Board received in their package an updated vacancy report as of June 30, 2021. The Housing Authority currently has 3

vacant units at the senior location with two move ins after August 1, 2021 and 5 vacant units at the family site with possible 2 move ins after September 1, 2021. Mr. Billy reported that Ms. Whetzler continues to schedule interviews for potential tenants.

At this time, Mr. Billy requested that the Commissioner accept the bid from RJ Michaels & Company in the amount not to exceed \$42,372 since all legal issues were clarified regarding the bidding procedures for the repair of termite damages in Bldg. 115, Apt. 10.

RESOLUTION #772-21: Commissioner Sweetman motioned and seconded by Commissioner Thomann to approve the Contract awarding to RJ Michaels & Company in the amount not to exceed \$42,372. The roll call was unanimous.

RESOLUTION #773-21: Commissioner Broxmeyer motioned and seconded by Commissioner Sweetman to approve the list of bills presented for payment dated July 7, 2021. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #774-21: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the list of bills presented for payment dated August 4, 2021. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: None at this time.

COMMISSIONER COMMENTS: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Sweetman motioned and seconded by Commissioner Woods to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:12 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director