

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

August 4, 2021 at 5:00 p.m.

-TELECONFERENCE-

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 8, 2020 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for June 2, 2021

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the August 4, 2021 meeting:

772-21 Resolution Awarding Contract to Michaels Co.,Inc. in the amount of \$42,272

773-21 Resolution for the Approval of Payment of Invoices dated 7-7-2021

774-21 Resolution for the Approval of the Payment of Invoices dated 8-4-2021

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, August 4, 2021

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
June 2, 2021 at 5:00 p.m. – Regular Meeting**

Executive Director Joseph M. Billy, Jr. called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present (via-telecommunication): Commissioner William Cannon, Ruthann Broxmeyer, Commissioner Susan Sweetman and Commissioner Erica Woods. Also, present were Executive Director Joseph M. Billy, Sharon Whetzler, and Attorney Peter Lucas.

Commissioners that were excused: Commissioner Stella Mayes and Meg Thomann

Executive Director Joseph M. Billy, Jr. read the Open Public Meetings Act Notice, “Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 8, 2020, setting forth the date, time and place of this meeting”.

THE MINUTES OF THE May 5, 2021 MEETING: Commissioner Sweetman motioned and seconded by Commissioner Woods to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reported that he is currently reviewing the bid regarding the termite damage. Mr. Lucas stated he has questions pertaining to the single bid and needs more clarification from the Architect. Therefore, Mr. Lucas asked that the resolution awarding the contract be tabled until the next Board meeting.

Mr. Lucas requested a correction to the minutes of May 5, 2021 under Attorney Report whereas it should state “severely back logged” cases regarding rental eviction and collection hearings.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members received in their monthly package an updated Treasurer report as of April 30, 2021. Mr. Billy reported that the Housing Authority finance continue to be solid as reported in their package.

Mr. Billy also reported that the Board received in their package an updated vacancy report as of April 30, 2020. The Housing Authority currently has 4 vacant units at the senior location with one move in on or about June 1, 2021 and 5 vacant units at the family site. Mr. Billy informed the Board that a second senior unit was rent, security deposit paid and prior to moving in the applicant passed away. Mr. Billy reported that Ms. Whetzler continues to accept applications and schedule interviews for potential tenants.

Mr. Billy reported that the Housing Authority has gone out for cost three times regarding termite damages in Building 115, Apt. 10. Our first was proposals only not to exceed \$17,500. The second and third bidding received only one bid proposal from RJ Michaels & Company with their base bid cost of \$43,372 with additional cost for the extra three components. A discussion with the Architect and the contractor to removed alternates and complete only the major work at a cost of \$42,420. After communicating with Mr. Lucas, Mr. Billy also recommends tabling the resolution until our next meeting.

Mr. Billy reported he attended the Borough Memorial Day parade which is approximately 2 hours long and had a great time.

RESOLUTION #771-21: Commissioner Woods motioned and seconded by Commissioner Sweetman to approve the anticipated list of bills presented for payment dated June 2, 2021. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: At this time, Commissioner Broxmeyer asked Ms. Whetzler the status of the senior bus. Commissioner Broxmeyer was informed that rumors has it that the Borough was getting a new one. Commissioner Broxmeyer was also informed to contact Borough Hall.

COMMISSIONER COMMENTS: None

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Sweetman motioned and seconded by Commissioner Woods to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:20 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director