

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

April 7, 2021 at 5:00 p.m.

-TELECONFERENCE-

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 8, 2020 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for March 3, 2021

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the March 3, 2021 meeting:

768-21 Resolution for the Approval of the Payment of Invoices dated 4-7-2021

769-21 Resolution amending Fund Commissioner to JIF

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, May 5, 2021

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
March 3, 2021 at 5:00 p.m. – Regular Meeting**

Executive Director Joseph M. Billy, Jr. called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present (via-telecommunication): Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Stella Mayes, Commissioner Erika Woods and Commissioner Meg Thomann. Also, present were Executive Director Joseph M. Billy, Sharon Whetzler, Attorney Peter Lucas and Attorney Nicole Crismale.

Commissioners that were excused: newly appointed Commissioner Susan Sweetman

Executive Director Joseph M. Billy, Jr. read the Open Public Meetings Act Notice, “Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 8, 2020, setting forth the date, time and place of this meeting”.

THE MINUTES OF THE February 3, 2021 MEETING: Commissioner Mayes motioned and seconded by Commissioner Woods to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: At this time, Mr. Peter Lucas updated the Commissioners regarding the personal litigation case whereas in a month or so that outside counsel would be taking depositions.

Mr. Lucas would like to congratulate management for doing a good job during this pandemic regarding no tenancy court.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members received in their monthly package an updated Treasurer report as of January 31, 2021. Mr. Billy reported that the Housing Authority finance continue to be solid as reported in their package.

Mr. Billy also reported that the Board received in their package an updated vacancy report as of January 31, 2021. The Housing Authority currently has 7 vacant units at the senior location (due to deaths and relocations) with three potential move ins and 5 vacant units at the family site. Mr. Billy reported that Ms. Whetzler continues to accept applications, update current applicants and schedule interviews for potential tenants.

Mr. Billy reported that maintenance did an excellent job during the numerous snow storms in February with keeping the safety of the tenants in mind to keep sidewalks and driveways cleared of snow and ice.

Mr. Billy reported that the Housing Authority received one bid proposal on February 4, 2021 regarding the termite damage in Building 115, Apt. 10 with a base cost of \$43,372 with the additional cost for the extra three components. After a discussion with the Architect, Mr. Billy recommended to the Board of Commissioners that the one bid be rejected due to the high cost and re-bid as soon as possible.

RESOLUTION #767-21: Commissioner Thomann motioned and seconded by Commissioner Mayes to approve the list of bills presented for payment dated March 3, 2021. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: None at this time.

COMMISSIONER COMMENTS: At this time, Commissioner wish to thank Sharon for permitting CentraState Medical to administer vaccines in our senior building which is under serve in the community. At this time, Sharon would like Commissioner Woods to be recognize as the leader/organizer for getting CentraState to do this. Greatly appreciate ladies.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Broxmeyer motioned and seconded by Commissioner Thomann to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:27 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director