

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

January 8, 2020 at 5:00 p.m. – Regular Meeting

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 7, 2019 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for December 4, 2019

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the January 8, 2020 meeting:

738-20 Resolution for the Approval of the Payment of Invoices dated 1-8-2020

739-20 Resolution approving the 2020 Fund Commissioner regarding JIF

740-20 Resolution awarding Fee Accountant Services

741-20 Resolution awarding Legal Services

742-20 Resolution awarding 2019 Auditing Services

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, February 5, 2020

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
December 4, 2019**

Chairman William Cannon called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Erika Woods and Commissioner Stella Mayes (via tele-communication). Also, present were Executive Director Joseph M. Billy, Sharon Whetzler and Attorney Peter C. Lucas.

Commissioners that were excused: None

Chairman Cannon read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 7, 2019, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE November 6, 2019 MEETING: Commissioner Broxmeyer motioned and seconded by Commissioner Woods to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reminded the Board that on October 18th in Monmouth County Landlord/Tenancy Court 2 tenant cases were settled as follows: first case entered into a re-payment agreement and the second case consented to vacate the apartment unit. Mr. Lucas reported that the second tenant case has vacated the apartment unit.

Mr. Lucas reported that the Housing Authority received a complaint for personal injury which has been submitted to the insurance company and assigned legal representation. Mr. Lucas informed the Board that he would monitor the case closely.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members received in their monthly package an updated Treasurer report and Vacancy report as of October 31, 2019. Mr. Billy reported that the Housing Authority finance remain solid as reported in their package.

Mr. Billy reported that the Housing Authority has 3 vacant unit at the senior location (2-move outs and 1-death) and the 1 vacant unit at the family site and that Ms. Whetzler continues to receive and review potential applicants.

RESOLUTION #735-19: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the list of bills presented for payment dated December 4, 2019. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #736-19: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the calendar regarding 2020 Board Meeting schedule. The roll call was unanimous.

RESOLUTION #737-19: Commissioner Broxmeyer motioned and seconded by Commissioner Woods to approved the final adoption of the 2020 Budget to the State for their review and approvable. The roll call was unanimous.

TENANT ISSUES: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Woods motioned and seconded by Commissioner Broxmeyer to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:16 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director