

**ADOPTED COPY**

***Authority Budget of:  
FREEHOLD HOUSING AUTHORITY***

**State Filing Year** 2021

*For the Period:*

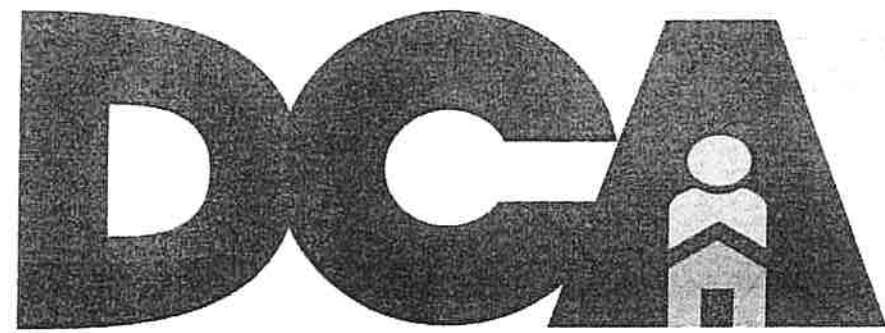
*January 1, 2021 to December 31, 2021*

[www.freeholdhousingauthority.com](http://www.freeholdhousingauthority.com)

Authority Web Address

**APPROVED COPY**

JAN 22 2021



NJ DEPARTMENT OF  
**Community** Affairs

*Division of Local Government Services*

NOV 12 2020  
DIVISION OF  
LOCAL GOVERNMENT SERVICES

**State of New Jersey**  
**Department of Community Affairs**  
**Division of Local Government Services**  
**PROPOSED INTRODUCED HOUSING AUTHORITY BUDGET**  
**INTRODUCED BUDGET TRANSMITTAL PACKAGE**

Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.* Check the box of each item to indicate that it is included in budget or has been completed.

**Proposed Introduced Authority Budget Document**

- 2 copies of the Introduced budget document that includes all pages completed
- Authority Name and Fiscal Year are filled in
- Signature blocks on Pages C-2, C-3, and C-4 are filled in along with title, address, e-mail address, phone number and fax number.
- Page C-5 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote  
**Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)**
- Page C-5 Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution
- Page C-5 Authority Budget Resolution is signed with original handwritten signature
- Budget Narrative (N Pages) and Information Section is complete (All items answered or indicated N/A)
- Pages N-6 and F-8 applicable amounts agree to the most recent issued audit report of the Authority
- Sheets not completed have an explanation on them (Such as Authority has no Debt Service)

**Introduced Capital Budget (Page CB-1 through CB-5)**

- Authority Name and Fiscal Year are filled in
- Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number and proper Box Checked off (Top Box 1 Have a Capital Budget or Bottom Box 2 Don't have a Capital Budget)
- Page CB-2-- has all questioned answered or an explanation why question does not apply
- Page CB-5—Balance Check amount equals Zero

Official's Signature:			
Name:	JOSEPH BILLY		
Title:	EXECUTIVE DIRECTOR		
Address:	107 THROCKMORTON STREET FREEHOLD, NJ 07728		
Phone Number:	732-462-2421	Fax Number:	732-409-7075
E-mail address:	freeholdha@aol.com		

**2021 (2021-2022) HOUSING AUTHORITY BUDGET**

**Certification Section**

2021 (2021-2022)

FREEHOLD

(Name)

**HOUSING AUTHORITY BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest 12/14/2020 Date: 12/14/2020

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA 1/25/2021 Date: 1/25/2021

# 2021 (2021-2022) PREPARER'S CERTIFICATION

**FREEHOLD**


(Name)

## HOUSING AUTHORITY BUDGET

**FISCAL YEAR:** FROM: 01-01-2021 TO: 12-31-2021

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	THOMAS FURLONG, CPA		
Title:	FEE ACCOUNTANT		
Address:	470 HIGHWAY 79, SUITE 2 MORGANVILLE, NJ 07751		
Phone Number:	732-591-2300	Fax Number:	732-591-2525
E-mail address	thomasfurlongcpa@gmail.com		

# 2021 (2021-2022) APPROVAL CERTIFICATION

**FREEHOLD**

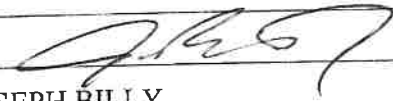
(Name)

## HOUSING AUTHORITY BUDGET

**FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021**

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the FREEHOLD Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 4<sup>th</sup> day of NOVEMBER, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	JOSEPH BILLY		
Title:	EXECUTIVE DIRECTOR		
Address:	107 THROCKMORTON STREET FREEHOLD, NJ 07728		
Phone Number:	732-462-2421	Fax Number:	732-409-7075
E-mail address	freeholdha@aol.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.freeholdhousingauthority.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

JOSEPH BILLY

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature



# 2021 (2021-2022) HOUSING AUTHORITY BUDGET RESOLUTION

RESOLUTION #754-20

## FREEHOLD

(Name)

**FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021**

WHEREAS, the Annual Budget and Capital Budget for the FREEHOLD Housing Authority for the fiscal year beginning, 01-01-2021 and ending, 12-31-2021 has been presented before the governing body of the FREEHOLD Housing Authority at its open public meeting of 11-04-2020; and

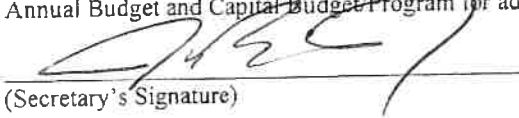
WHEREAS, the schedule of rents, fees and other charges, shown on Budget Page F-2 in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on Budget Page F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on Capital Budget Page CB-3, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the FREEHOLD Housing Authority, at an open public meeting held on 11-04-2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the FREEHOLD Housing Authority for the fiscal year beginning, 01-01-2021 and ending, 12-31-2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the FREEHOLD Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 01-06-2021.

  
(Secretary's Signature)

11/4/2020  
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

Note Fill in the name of Each Commissioner and indicate their recorded Vote

WILLIAM CANNON	X			
STELLA MEYERS				X
ERIKA WOODS	X			
RUTHANN BROXMEYER	X			
MEG THOMANN	X			



**State of New Jersey**  
**Department of Community Affairs**  
**Division of Local Government Services**  
**ADOPTED HOUSING AUTHORITY BUDGET**  
**ADOPTED BUDGET TRANSMITTAL PACKAGE (After Adoption of Budget)**


Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.* Check the box of each item to indicate that it is included in budget or has been completed.

**Adopted Authority Budget Document**

- 2 copies of the Adopted budget document submitted that includes all pages completed
- All items on the Introduced Budget Transmittal Package completed and included
- Page C-6 Signed with Manual Signature along with title, address, e-mail address, phone number and fax number.
- Page C-7 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote  
**Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)**

**PDF of Adopted Budget (All pages)**

- Submit a pdf copy of the budget package (Adopted) to [authoritiesunit@dca.nj.gov](mailto:authoritiesunit@dca.nj.gov) with the name of the authority in the **subject line along with wording Adopted Budget.**

Official's Signature:			
Name:	JOSEPH BILLY		
Title:	EXECUTIVE DIRECTOR		
Address:	107 THROCKMORTON STREET FREEHOLD, NJ 07728		
Phone Number:	732-462-2421	Fax Number:	732-409-7075
E-mail address:	freeholdha@aol.com		

# 2021 (2021-2022) ADOPTION CERTIFICATION

## FREEHOLD


(Name)

### HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021

**Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget**

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the FREEHOLD Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 6<sup>th</sup> day of, JANUARY, 2021.

Officer's Signature:			
Name:	JOSEPH BILLY		
Title:	EXECUTIVE DIRECTOR		
Address:	107 THROCKMORTON STREET FREEHOLD, NJ 07728		
Phone Number:	732-462-2421	Fax Number:	732-409-7075
E-mail address	freehold@aol.com		

2021 (2021-2022) ADOPTED BUDGET RESOLUTION

FREEHOLD

(Name)

HOUSING AUTHORITY

FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021

WHEREAS, the Annual Budget and Capital Budget/Program for the FREEHOLD Housing Authority for the fiscal year beginning 01-01-2021 and ending, 12-31-2021 has been presented for adoption before the governing body of the FREEHOLD Housing Authority at its open public meeting of 01-06-2021 ; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of FREEHOLD Housing Authority, at an open public meeting held on 01-06-2021 that the Annual Budget and Capital Budget/Program of the FREEHOLD Housing Authority for the fiscal year beginning, 01-01-2021 and, ending, 12-31-2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

1/6/2021 (Date)

Governing Body Member: Recorded Vote Aye Nay Abstain Absent Note Fill in the name of Each Commissioner and indicate their recorded Vote

- WILLIAM CANNON X
STELLA MEYERS X
ERIKA WOODS X
RUTHANN BROXMEYER X
MEG THOMAN X

**2021 (2021-2022) HOUSING AUTHORITY BUDGET**

**Narrative and Information Section**

**2021 (2021-2022) HOUSING AUTHORITY BUDGET  
MESSAGE & ANALYSIS  
FREEHOLD  
(Name)**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD). SEE ATTACHED

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority.** NONE

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.). N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).**

PHA has elected to eliminate Retiree Health Benefits for all new employees in order to reduce the liability over time.

PHA will continue to budget for these expenses in order to reduce the liability.

Freehold Housing Authority  
Variances in excess of 10%  
December 31, 2021

**Operating Revenues:**

Laundry Commissions (+25%) – Based on current year actuals.

**Operating Appropriations:**

PILOT (-19.7%) – Went down due to decrease in dwelling rents therefore PILOT Calculation decreased.

# HOUSING AUTHORITY CONTACT INFORMATION AUTHORITY CONTACT INFORMATION 2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	FREEHOLD HOUSING AUTHORITY		
<b>Federal ID Number:</b>	22-1914258		
<b>Address:</b>	107 THROCKMORTON STREET		
<b>City, State, Zip:</b>	FREEHOLD	NJ	07728
<b>Phone: (ext.)</b>	732-462-2421	<b>Fax:</b>	732-409-7075

<b>Preparer's Name:</b>	THOMAS FURLONG		
<b>Preparer's Address:</b>	470 HIGHWAY 79, SUITE 2		
<b>City, State, Zip:</b>	MORGANVILLE	NJ	07751
<b>Phone: (ext.)</b>	732-591-2300	<b>Fax:</b>	732-591-2525
<b>E-mail:</b>	thomasfurlongcpa@gmail.com		

<b>Chief Executive Officer:(1)</b>	JOSEPH BILLY		
(1)Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	732-462-2421	<b>Fax:</b>	732-409-7075
<b>E-mail:</b>	freeholdha@aol.com		

<b>Chief Financial Officer:(1)</b>	SHARON WHETZLER		
(2) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	732-462-2421	<b>Fax:</b>	732-409-7075
<b>E-mail:</b>	FREEHOLDHA@AOL.COM		

<b>Name of Auditor:</b>	FRANCIS . McCONNELL		
<b>Name of Firm:</b>	FRANCIS J. McCONNELL, CPA		
<b>Address:</b>	6225 RISING SUN AVENUE		
<b>City, State, Zip:</b>	PHILADELPHIA	PA	19111
<b>Phone: (ext.)</b>	215-742-3428	<b>Fax:</b>	
<b>E-mail:</b>	Fsmccconnell29@outlook.com		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

## FREEHOLD

(Name)

FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 4
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: 158,112
- 3) Provide the number of regular voting members of the governing body: 7 (3 Open) (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? no If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? no If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? no
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? no
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? noIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. no If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).** See Attached



FREEHOLD HOUSING AUTHORITY  
HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

- 10) Board approves subject to budget appropriations.

- 11) Did the Authority pay for meals or catering during the current fiscal year? no If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? no If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel no
  - Travel for companions no
  - Tax indemnification and gross-up payments no
  - Discretionary spending account no
  - Housing allowance or residence for personal use no
  - Payments for business use of personal residence no
  - Vehicle/auto allowance or vehicle for personal use no
  - Health or social club dues or initiation fees no
  - Personal services (i.e.: maid, chauffeur, chef) no
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? no If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? no If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? n/a If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? no If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? no If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? no If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? no If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

*(This page is directions for filling in page (N-4 (2-of 2) ) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**FREEHOLD**

(Name)

**FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

c) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and

d) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

For the Period January 1, 2021 to December 31, 2021  
Freehold Housing Authority

A B C D E F G H I J K L M N O P Q R S T

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employees	Highest Compensated Employees	Former	Reportable Compensation from Authority (W-2/ 1099)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
								Base Salary/ Stipend	Bonus									
1 William Cannon	Chairperson	5 X	X					N/A				Manmouth County Accountant	35					
2 Stella Meyers	Commissioner	5 X	X					N/A										
3 Erika Woods	Commissioner	5 X	X					N/A										
4 Ruthann Broxmeyer	Commissioner	5 X	X					N/A										
5 Joseph Billy	Executive Director	8	X	X				13,263		13,263		Summit H.A.	40	143,170		156,433		
6												Executive Director						
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
<b>Total</b>								\$13,263	\$	\$	\$			\$	\$	\$	\$	\$156,433

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Freehold Housing Authority  
 For the Period January 1, 2021 to December 31, 2021

Insert 'X' in Box Below if this Page is Non-Applicable

	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate Proposed Budget							
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	1	\$ 12,121	1	\$ 12,121	1	\$ 11,554	\$ 567	4.9%	#DIV/0!
Parent & Child		-		-		-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-		-		-	-	-	#DIV/0!
Family		-		-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		(4,410)		(4,410)		(4,200)	(210)	5.0%	#DIV/0!
Subtotal	1	7,711	1	7,711		7,354	357	4.9%	#DIV/0!
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage		-		-		-	-	-	#DIV/0!
Parent & Child		-		-		-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-		-		-	-	-	#DIV/0!
Family		-		-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		-		-		-	-	-	#DIV/0!
Subtotal	0	-	0	-		-	-	-	#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	2	4,800	2	9,600	2	4,572	9,144	456	5.0%
Parent & Child		-		-		-	-	-	#DIV/0!
Employee & Spouse (or Partner)		-		-		-	-	-	#DIV/0!
Family		-		-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)		-		-		-	-	-	#DIV/0!
Subtotal	2	9,600	2	9,600	2	9,144	456	5.0%	#DIV/0!
<b>GRAND TOTAL</b>	<b>3</b>	<b>\$ 17,311</b>	<b>3</b>	<b>\$ 17,311</b>	<b>3</b>	<b>\$ 16,498</b>	<b>\$ 813</b>	<b>4.9%</b>	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  YES  No  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  YES  No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

## Schedule of Accumulated Liability for Compensated Absences

Freehold Housing Authority

For the Period

January 1, 2021

to

December 31, 2021

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached					
<b>Total liability for accumulated compensated absences at beginning of current year</b>		\$ -			

The total Amount Should agree to most recently issued audit report for the Authority

**FREEHOLD HOUSING AUTHORITY**  
**CALCULATION OF COMPENSATED ABSENCES**

**F.Y.E. 12/31/19**

EMPLOYEE	SICK DAYS	1) DAILY RATE	SICK PAY	VACATION DAYS	1) DAILY RATE	TOTAL	ACCRUED LEAVE
S. WHETZLER	438.37	\$ 324.60	\$ 10,000	118.86	\$ 324.60	\$ 38,582	48,582
M FELICIANO	35.36	\$ 180.21	\$ 6,372	30.67	\$ 180.21	\$ 5,527	11,899

TOTAL \$ 60,481

TIMES FICA RATE 1.0765

TOTAL ACCRUED LEAVE \$ 65,108

Current	1 Yr	Days	1 Yr
Sharon	36	\$ 324.60	12,580
Miguel	30	\$ 180.21	5,820
	ST		18,400
	LT		46,708
			<b>65,108</b>

1) BASED ON 260 WORK DAYS

2) ACCUMULATED SICK PAY IS CAPPED AT \$10,000 PER EMPLOYEE

## Schedule of Shared Service Agreements

For the Period  If No Shared Services X this Box Freehold Housing Authority to December 31, 2021  
**Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.**

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority



**2021 (2022) HOUSING AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

Freehold Housing Authority  
 For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>				FY 2020 Adopted Budget	All Operations	All Operations	All Operations	% INCREASE (Decrease) Proposed vs. Adopted	% INCREASE (Decrease) Proposed vs. Adopted			
	Public Housing Management	Section 8	Housing Voucher	Other Programs							Total All Operations	Total All Operations	Total All Operations
	\$	\$	\$	\$							\$	\$	\$
<b>REVENUES</b>													
Total Operating Revenues	711,700	-	-	-	711,700	730,280	\$ (18,580)	-	-2.5%				
Total Non-Operating Revenues	580	-	-	580	550	30	5.5%						
Total Anticipated Revenues	712,280	-	-	712,280	730,830	(18,550)	-2.5%						
<b>APPROPRIATIONS</b>													
Total Administration	248,050	-	-	248,050	245,710	2,340	1.0%						
Total Cost of Providing Services	463,610	-	-	463,610	478,980	(15,370)	-3.2%						
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	#DIV/0!						
Total Operating Appropriations	711,660	-	-	711,660	724,690	(13,030)	-1.8%						
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	#DIV/0!						
Total Other Non-Operating Appropriations	-	-	-	-	-	-	#DIV/0!						
Total Non-Operating Appropriations	-	-	-	-	-	-	#DIV/0!						
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!						
Total Appropriations and Accumulated Deficit	711,660	-	-	711,660	724,690	(13,030)	-1.8%						
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!						
Net Total Appropriations	711,660	-	-	711,660	724,690	(13,030)	-1.8%						
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 620	\$ -	\$ -	\$ 620	\$ 6,140	\$ (5,520)	-89.9%						

## Revenue Schedule

### Freehold Housing Authority

For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>				<b>FY 2020 Adopted Budget</b>		% increase (Decrease) Proposed vs. Adopted	% increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>								
<i>Rental Fees</i>								
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!
Dwelling Rental	518,000				518,000	541,880	(23,880)	-4.4%
Excess Utilities	21,000				21,000	22,400	(1,400)	-6.3%
Non-Dwelling Rental					-	-	-	#DIV/0!
HUD Operating Subsidy	133,000				133,000	125,000	8,000	6.4%
New Construction - Acc Section 8					-	-	-	#DIV/0!
Voucher - Acc Housing Voucher					-	-	-	#DIV/0!
<b>Total Rental Fees</b>	<b>672,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>672,000</b>	<b>689,280</b>	<b>(17,280)</b>	<b>-2.5%</b>
<i>Other Operating Revenues (List)</i>								
Capital Fund	29,000				29,000	31,000	(2,000)	-6.5%
Tenant Charges	5,700				5,700	6,000	(300)	-5.0%
Laundry Commissions	5,000				5,000	4,000	1,000	25.0%
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>39,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,700</b>	<b>41,000</b>	<b>(1,300)</b>	<b>-3.2%</b>
<b>Total Operating Revenues</b>	<b>711,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>711,700</b>	<b>730,280</b>	<b>(18,580)</b>	<b>-2.5%</b>
<b>NON-OPERATING REVENUES</b>								
<i>Other Non-Operating Revenues (List)</i>								
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>								
Interest Earned	580				580	550	30	5.5%
Penalties					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
<b>Total Interest</b>	<b>580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>580</b>	<b>550</b>	<b>30</b>	<b>5.5%</b>
<b>Total Non-Operating Revenues</b>	<b>580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>580</b>	<b>550</b>	<b>30</b>	<b>5.5%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 712,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 712,280</b>	<b>\$ 730,830</b>	<b>\$ (18,550)</b>	<b>-2.5%</b>

# Prior Year Adopted Revenue Schedule

## Freehold Housing Authority

### FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING REVENUES</b>					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	541,880				541,880
Excess Utilities	22,400				22,400
Non-Dwelling Rental					-
HUD Operating Subsidy	125,000				125,000
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
<b>Total Rental Fees</b>	<b>689,280</b>	-	-	-	<b>689,280</b>
<i>Other Revenue (List)</i>					
Capital Fund	31,000				31,000
Tenant Charges	6,000				6,000
Laundry Commissions	4,000				4,000
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
<b>Total Other Revenue</b>	<b>41,000</b>	-	-	-	<b>41,000</b>
<b>Total Operating Revenues</b>	<b>730,280</b>	-	-	-	<b>730,280</b>
<b>NON-OPERATING REVENUES</b>					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
<b>Total Other Non-Operating Revenues</b>					-
<i>Interest on Investments &amp; Deposits</i>					
Interest Earned	550				550
Penalties					-
Other					-
<b>Total Interest</b>	<b>550</b>	-	-	-	<b>550</b>
<b>Total Non-Operating Revenues</b>	<b>550</b>	-	-	-	<b>550</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 730,830</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 730,830</b>

# Appropriations Schedule

## Freehold Housing Authority

For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>				<b>FY 2020 Adopted Budget</b>	<b>% increase (Decrease) Proposed vs. Adopted</b>	<b>% increase (Decrease) Proposed vs. Adopted</b>	
	<b>Public Housing Management</b>	<b>Section 8</b>	<b>Housing Voucher</b>	<b>Other Programs</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
					<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>OPERATING APPROPRIATIONS</b>								
<i>Administration</i>								
Salary & Wages	107,350				\$ 107,350	\$ 104,130	\$ 3,220	3.1%
Fringe Benefits	52,200				52,200	54,600	(2,400)	-4.4%
Legal	16,200				16,200	16,000	200	1.3%
Staff Training	4,500				4,500	4,500	-	0.0%
Travel	5,000				5,000	5,000	-	0.0%
Accounting Fees	29,500				29,500	28,980	520	1.8%
Auditing Fees	6,500				6,500	6,500	-	0.0%
Miscellaneous Administration*	26,800				26,800	26,000	800	3.1%
Total Administration	248,050				248,050	245,710	2,340	1.0%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services	10,000				10,000	10,000	-	0.0%
Salary & Wages - Maintenance & Operation	60,790				60,790	59,340	1,450	2.4%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor	6,720				6,720	6,720	-	0.0%
Fringe Benefits	5,200				5,200	5,400	(200)	-3.7%
Tenant Services	2,000				2,000	2,000	-	0.0%
Utilities	189,000				189,000	197,400	(8,400)	-4.3%
Maintenance & Operation	106,000				106,000	113,000	(7,000)	-6.2%
Protective Services					-	-	-	#DIV/0!
Insurance	55,000				55,000	51,500	3,500	6.8%
Payment in Lieu of Taxes (PILOT)	19,300				19,300	24,020	(4,720)	-19.7%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	5,000				5,000	5,000	-	0.0%
Other General Expense					-	-	-	#DIV/0!
Rents					-	-	-	#DIV/0!
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment	4,600				4,600	4,600	-	0.0%
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	463,610				463,610	478,980	(15,370)	-3.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	711,660				711,660	724,690	(13,030)	-1.8%
<b>NON-OPERATING APPROPRIATIONS</b>								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-				-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	711,660				711,660	724,690	(13,030)	-1.8%
<b>ACCUMULATED DEFICIT</b>								
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	711,660				711,660	724,690	(13,030)	-1.8%
<b>UNRESTRICTED NET POSITION UTILIZED</b>								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-				-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ 711,660	\$ -	\$ -	\$ -	\$ 711,660	\$ 724,690	\$ (13,030)	-1.8%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 35,583.00      \$ -      \$ -      \$ -      \$ 35,583.00

# Prior Year Adopted Appropriations Schedule

## Freehold Housing Authority

### FY 2020 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING APPROPRIATIONS</b>					
<i>Administration</i>					
Salary & Wages	\$ 104,130				\$ 104,130
Fringe Benefits	54,600				54,600
Legal	16,000				16,000
Staff Training	4,500				4,500
Travel	5,000				5,000
Accounting Fees	28,980				28,980
Auditing Fees	6,500				6,500
Miscellaneous Administration*	26,000				26,000
Total Administration	245,710	-	-	-	245,710
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	10,000				10,000
Salary & Wages - Maintenance & Operation	59,340				59,340
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	6,720				6,720
Fringe Benefits	5,400				5,400
Tenant Services	2,000				2,000
Utilities	197,400				197,400
Maintenance & Operation	113,000				113,000
Protective Services					-
Insurance	51,500				51,500
Payment in Lieu of Taxes (PILOT)	24,020				24,020
Terminal Leave Payments					-
Collection Losses	5,000				5,000
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment	4,600				4,600
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	478,980	-	-	-	478,980
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-
Total Operating Appropriations	724,690	-	-	-	724,690
<b>NON-OPERATING APPROPRIATIONS</b>					
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	724,690	-	-	-	724,690
<b>ACCUMULATED DEFICIT</b>					-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	724,690	-	-	-	724,690
<b>UNRESTRICTED NET POSITION UTILIZED</b>					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 724,690	\$ -	\$ -	\$ -	\$ 724,690

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$	36,234.50	\$	-	\$	-	\$	-	\$	36,234.50
--------------------------------------	----	-----------	----	---	----	---	----	---	----	-----------

# Debt Service Schedule - Principal

Freshhold Housing Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Proposed Budget Year 2021	Adapted Budget Year 2020	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
Debt Leveraging	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 140,000
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>TOTAL PRINCIPAL</b>	20,000	20,000	30,000	30,000	30,000	30,000	30,000	-	140,000
<b>LESS: HUD SUBSIDY</b>									
<b>NET PRINCIPAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

If no Rating type in Not Applicable

## Debt Service Schedule - Interest

Freehold Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2021	2022	2023	2024	2025	2026	
Debt Leveraging	7,285						
Type in Issue Name	7,285						
Type in Issue Name	7,285						
Type in Issue Name	7,285						
<b>TOTAL INTEREST</b>	7,285	5,288	3,878	2,468	1,057	-	19,036
<b>LESS: HUD SUBSIDY</b>							
<b>NET INTEREST</b>	7,285	5,288	3,878	2,468	1,057	-	19,036
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



# Net Position Reconciliation

Freehold Housing Authority  
 For the Period January 1, 2021 to December 31, 2021

## FY 2021 Proposed Budget

Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
\$ (127,634)	\$ -	\$ -	\$ -	\$ (127,634)
782,980				782,980
142				142
(910,756)	-	-	-	(910,756)
373,896				373,896
888,418				888,418
6,140				6,140
357,698	-	-	-	357,698
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
357,698	\$ -	\$ -	\$ -	\$ 357,698

**TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)**  
 Less: Invested in Capital Assets, Net of Related Debt (1)  
 Less: Restricted for Debt Service Reserve (1)  
 Less: Other Restricted Net Position (1)  
**Total Unrestricted Net Position (1)**  
 Less: Designated for Non-Operating Improvements & Repairs  
 Less: Designated for Rate Stabilization  
 Less: Other Designated by Resolution  
 Plus: Accrued Unfunded Pension Liability (1)  
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)  
 Plus: Estimated Income (Loss) on Current Year Operations (2)  
 Plus: Other Adjustments (attach schedule)

**UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET**  
 Unrestricted Net Position Utilized to Balance Proposed Budget  
 Unrestricted Net Position Utilized in Proposed Capital Budget  
 Appropriation to Municipality/County (3)  
**Total Unrestricted Net Position Utilized in Proposed Budget**  
**PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)**

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 35,583 \$ - \$ - \$ - \$ 35,583  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)

FREEHOLD

(Name)

HOUSING  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2021 (2021-2022) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

**FREEHOLD**

(Name)

**FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021**

**[ x ] enter X to the left if this paragraph is applicable**

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the FREEHOLD Housing Authority, on the 4<sup>th</sup> day of NOVEMBER, 2020.

**OR**

**[ ] enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the \_\_\_\_\_ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	JOSEPH BILLY		
Title:	EXECUTIVE DIRECTOR		
Address:	107 THROCKMORTON STREET FREEHOLD, NJ 07728		
Phone Number:	732-462-2421	Fax Number:	732-409-7075
E-mail address	freeholdha@aol.com		

# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

## FREEHOLD Housing Authority

(Name)

FISCAL YEAR: FROM: 01-01-2021 TO: 12-31-2021

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

The Annual and 5 Year Plan is sent to the local Municipality for their review and approval.

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

YES

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A

5. Have the current capital projects been reviewed and approved by HUD?

YES

*Add additional sheets if necessary.*

# Proposed Capital Budget

Freehold Housing Authority  
For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Dwelling Structures	\$ 74,082				\$ 74,082	
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>74,082</b>	-	-	-	74,082	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 74,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 74,082</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## Freehold Housing Authority

For the Period January 1, 2021 to December 31, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2021	2022	2023	2024	2025	2026
<b>Public Housing Management</b>							
Dwelling Structures	\$ 343,614	\$ 74,082	\$ 65,189	\$ 66,651	\$ 68,110	\$ 69,582	\$ -
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>343,614</u>	<u>74,082</u>	<u>65,189</u>	<u>66,651</u>	<u>68,110</u>	<u>69,582</u>	<u>-</u>
<b>Section 8</b>							
Type in Description	-						
Type in Description	-						
Type in Description	-						
Type in Description	-						
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Housing Voucher</b>							
Type in Description	-						
Type in Description	-						
Type in Description	-						
Type in Description	-						
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Other Programs</b>							
Type in Description	-						
Type in Description	-						
Type in Description	-						
Type in Description	-						
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 343,614</u>	<u>\$ 74,082</u>	<u>\$ 65,189</u>	<u>\$ 66,651</u>	<u>\$ 68,110</u>	<u>\$ 69,582</u>	<u>\$ -</u>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## 5 Year Capital Improvement Plan Funding Sources

Freehold Housing Authority  
For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<b>Public Housing Management</b>					
Dwelling Structures	\$ 343,614				\$ 343,614
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	343,614	-	-	-	343,614
<b>Section 8</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>Housing Voucher</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>Other Programs</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 343,614</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 343,614</b>
Total 5 Year Plan per CB-4	\$ 343,614				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.