

## AGENDA

**FREEHOLD BOROUGH HOUSING AUTHORITY**  
**Administrative Office**  
**107 Throckmorton Street**  
**Freehold, NJ 07728**  
**February 3, 2016 at 5:00 p.m. – Regular Meeting**

### NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 2, 2015 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

### ROLL CALL

APPROVAL OF MINUTES OF January 6, 2016

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

### RESOLUTIONS

- |        |  |
|--------|--|
| 633-16 | Resolution requesting Approval of the Payment of Invoices dated 2-3-16 |
| 634-16 | Approving Professional Services for Legal                              |
| 635-16 | Approving Professional Services for Fee Accountant                     |
| 636-16 | Approving Professional Services for Fiscal Year 2015 Audit             |
| 637-16 | Adopting a Significant Amendment to the 5 Year Plan                    |

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, March 2, 2016

**MINUTES OF THE  
FREEHOLD BOROUGH HOUSING AUTHORITY  
February 3, 2016**

Chairperson Susan Sweetman called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Chairperson Susan Sweetman, Commissioner Frances McDaniel, Commissioner Lazaro Cardenas, Commissioner Stella Mayes and Commissioner Reginald Sims (via- tele communication). Also present were Joseph M. Billy, Jr., Executive Director, Sharon Whetzler, and Ms. Lourdes Lucas, Attorney.

Commissioners that were absent: Commissioner George Kelder and Commissioner Veronica Masi

Chairperson Susan Sweetman read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the borough of Freehold by preparing an Annual Notice dated December 2, 2015, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE January 6, 2016 MEETING: Commissioner McDaniel motioned and seconded by Commissioner Cardenas to approve the Minutes. The roll call was unanimous with Commissioner Sims abstaining and the minutes were approved.

ATTORNEY REPORT: At this time, Ms. Lucas reported that she has nothing to report.

REPORT OF THE EXECUTIVE DIRECTOR:

Mr. Billy updated the Board on the following topics:

Mr. Billy reported that a notice was published 45 days ago regarding a public hearing scheduled for this evening for regarding comments to the Significant Amendment to the 5 Year Plan. At this time, it will be noted that there are no written or oral comments received.

Mr. Billy reported that Greystone has requested documents from the Housing Authority for their own financial and engineer review.

Mr. Billy advised the Board that the next step would be for the RAD team to make a presentation to the Borough Council.

RESOLUTION #633-16: Commissioner Sims motioned and seconded by Commissioner McDaniel to approve the list of bills presented for payment dated February 3, 2016. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #634-16: Commissioner Sims motioned and seconded by Commissioner Mayes approving Legal Professional Services to the Law Offices of Peter C. Lucas for the period of March 1, 2016 to February 28, 2017. The roll call was unanimous.

RESOLUTION #635-16: Commissioner Sims motioned and seconded by Commissioner Cardenas approving Fee Accountant Professional Services to Thomas Furlong for the period of February 1, 2016 to January 31, 2017. The roll call was unanimous.

RESOLUTION #636-16: Commissioner Sims motioned and seconded by Commissioner Mayes approving Professional Services to conduct the Housing Authority's 2015 Audit to Lawson, Rescinio, Schibell & Associates. The roll call was unanimous.

RESOLUTION #637-16: Commissioner Sims motioned and seconded by Commissioner Mayes to approve the Significant Amendment to the 5-Year Plan with regards to the RAD conversion. The roll call was unanimous.

TENANT ISSUES: No issues reported.

PUBLIC COMMENTS: None at this time.

COMMISSIONER COMMENTS: At this time, Commissioner Sweetman reported that all those who attended the Annual Brunch on Sunday, January 31<sup>st</sup> at

the American Hotel had a wonderful time and those who were unable to attend were missed.

There being no further business before the Board, Commissioner McDaniel motioned and seconded by Commissioner Mayes to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Billy, Jr.', written in a cursive style.

Joseph M. Billy, Jr., Executive Director