

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

December 5, 2018 at 5:00 p.m. – Regular Meeting

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 6, 2017 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for November 7, 2018

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the December 5, 2018 meeting:

- 709-18 Resolution for the Approval of the Payment of Invoices dated 12-5-2018
- 710-18 Resolution approving the 2019 Board Meeting Schedule
- 711-18 Resolution approving the Adoption of the 2019 Budget
- 712-18 Resolution approving JIF Fund Commissioner for 2019

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, January 9, 2019

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
November 7, 2018**

Vice-Chairman William Cannon called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Erika Woods and Commissioner Stella Mayes (via tele-communication). Also, present were Executive Director Joseph M. Billy, Attorney Peter C. Lucas, and Sharon Whetzler.

Commissioners that were excused: None

Vice-Chairman Cannon read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 6, 2017, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE October 3, 2018 MEETING: Commissioner Cannon motioned and seconded by Commissioner Broxmeyer to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reported that his office is preparing court documents to be filed in the Monmouth County Courts regarding non-payment of rent for 3 family residents.

Mr. Lucas reported that his office along with the Housing Authority received legal information pertaining to an ancient old case whereas the former tenant left owing the Housing Authority, purchased a home which is now in foreclosure and the Housing Authority has been listed as a potential recipient to receive monies from any surplus from the sale.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members have received in their package an updated Treasurer report and Vacancy report as of October 31, 2018. Mr.

Billy reported that the Housing Authority finance remain healthy as reported in their package.

Mr. Billy reported that the Housing Authority will have 1 vacant unit at the senior location and 2 vacant units at the family site effective November 15, 2018. The Housing Authority continues to notify and interview potential applicants for its vacant units and is accepting applications for seniors 62 years of age and older, and families that would qualify for a 3-bedroom unit.

RESOLUTION #708-18: Commissioner Cannon motioned and seconded by Commissioner Woods to approve the list of bills presented for payment dated November 7, 2018. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: Ms. Whetzler reported that she continues to work with legal regarding non-payment of rents.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Cannon motioned and seconded by Commissioner Broxmeyer to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:20 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director